

IAA Member Working Group

MINUTES OF MEETING HELD ON 3 NOVEMBER 2011 AT 2:00PM IN COMMITTEE ROOM 1, COUNTY HALL, CHELMSFORD.

*Present:

*	Basildon District Council	Councillor Malcolm Buckley
*	Braintree District Council	Councillor Wendy Schmitt
*	Brentwood Borough Council	Councillor Roger Hirst
*	Castle Point Borough Council	Councillor Ray Howard
*	Chelmsford Borough Council	Councillor Janette Potter
*	Colchester Borough Council	Councillor Ann Turrell
*	Epping Forest District Council	Councillor John Knapman
*	Essex County Council	Councillor Kevin Bentley
*	Harlow District Council	Councillor Tony Hall
*	Maldon District Council	Councillor Brenda Harker
*	Rochford District Council	Councillor Mike Steptoe
*	Tendring District Council	Councillor Nick Turner
	Uttlesford District Council	Councillor Susan Barker

1. Welcome and Introductions

The Committee Officer welcomed everyone to the meeting.

2. Apologies for Absence

Apologies were received from Cllr Susan Barker, Uttlesford District Council and Dipti Patel, Southend Borough Council.

3. Minutes of Previous Meeting

The minutes of the meeting held on 30 August 2011 were agreed, subject to an amendment to Inter Authority Agreement Working, (minute 5) were signed by the Chairman.

4. Matters Arising

There were no other matters arising

5. Waste Strategy Programme Update

Members noted there was little more to add to what had been reported to the Member Partnership Board held immediately prior to this meeting.

Phil Butler reported that additional and improved public information is being provided on waste transfer stations.

Councillor Bentley reported he had requested Member and MP briefing sessions be arranged on the waste strategy which will take place prior to Christmas.

6. Progress on Development of Memorandum of Understanding (MOU)

It was reported that following the last Member Working Group, Officers were requested to draft a MOU. The first draft was shared with Districts/Borough Officers in October with feedback requested. The revised MOU would require Member endorsement.

Work is progressing in incorporating comments concerning the efficiency clause and the need for the MOU to be more explicit. Feedback from annual reviews will help to develop the MOU further.

It was agreed that a draft of the MOU will be brought to the next meeting of this group for further discussion. The draft document will be circulated prior to the meeting. The meeting will also be preceded by a political meeting.

Members received an update on progress from Trudie Bragg

7. IAA Ad-Hoc Reviews

Members noted the report that gave details of the ad-hoc reviews undertaken as part of the IAA that have taken place this year.

Members agreed to discuss the issues further at the next meeting of this group.

8. Collaborative Working Updates

Members received the paper giving an update on collaborative work being undertaken between Essex Districts and Boroughs. Paul Partridge gave specific details of the three projects underway:

Vehicle procurement and maintenance

Three WCA's participating in an OJEU Competitive Dialogue.
The project covers:

- Procurement and maintenance of refuse, recycling and other vehicles and plant.
- Design, build and equipping of vehicle workshops
- Management of workshops
- MOT bays
- Testing of taxis

Following competitive dialogue, three companies were shortlisted to submit a final tender and progress to date has been:

- Bids have been moderated.
- Final specification and schedules have been agreed
- Final dialogue is due to commence early December with final evaluation taking place mid December
- Award of contract 31 January 2012.

Street Sweeping

Ten WCA's have expressed an interest. Competitive tendering exercise underway managed by Essex Procurement Hub to let a framework contract from 1 April 2012. A sub group has been formed that is leading project, drafting the specification and working with the Hub.

Fuel procurement

Looking at opportunity to improve procurement, cost and delivery of fuel for seven WCA's who, at present, procure fuel through Eastern Shires Purchasing Organisation but with individual arrangements in place. Project exploring if improved co-ordination will secure lower prices.

9. Feedback from Dorset Waste Partnership Experience of Joint Working

Peter Kelsbie presented to Members details from the Dorset Waste Partnership.

Members noted in particular:

- Current waste management arrangements in Dorset.
- What Dorset is trying to achieve.
- The details behind the organisation of the Dorset Waste Partnership.
- How they are going about achieving objectives.
- The arrangements for waste collection.
- How the Partnership got this far.

10. Waste Briefing Sessions for Members

It was agreed the presentation be circulated to Members for comment.

11. Any Other Business

Members noted the news that Rochford District Council had been placed top of the national re-cycling league table with diversion rates of 65.8%

Members agreed that Rochford be invited to make a short presentation at a future meeting outlining how their waste collection and re-cycling activities are organised.

12. Dates and locations for future meetings

It was agreed that dates for future meetings be agreed and circulated to Members as quickly as possible.

There being no further business the meeting closed at 3.40pm